 Garland Chamber of Commerce

Leadership Garland

Mission: Effectively equip leaders, and then send them out to lead.

Leadership Garland Class 43 Application

Thank you for considering Leadership Garland. In a highly-interactive 9-month program, Leadership Garland identifies current and potential community leaders by developing an understanding of the innerworkings and complexities of various facets of the city. Participants gain opportunities to engage in meaningful dialogue, exchange ideas, and learn from fellow industry leaders, elected officials, and public servants.

It is the Steering Committee's goal that graduates are inspired to assume leadership roles throughout the community as equipped, informed individuals. For more than four decades, with a modest investment of time and expenses by the employer and the employee, Leadership Garland has graduated hundreds of corporate and civic leaders throughout the Dallas-Fort Worth Metroplex.

This application is confidential and used for selection purposes only. Please complete in full.

For Class 43 consideration, a completed application should be returned to Diane Whitlock at diane.whitlock@garlandchamber.com by June 30, 2023 at 2 p.m.

To be eligible for selection, applicants must fulfill one of the following categories. Check all that apply.

- My company is a Garland Chamber member.
- I am a Garland resident.
- I work in Garland.

Required information:

Full Name: _____

Preferred Name*: _____

Personal Cell Number: _____

Personal Email Address**: _____

Home Address: _____

Date of Birth: _____ Gender: _____

** For use on class nametag and diploma*

***Used only for Alumni communication after graduation or if you change employment.*



 **Garland Chamber of Commerce**

Leadership Garland

Mission: Effectively equip leaders, and then send them out to lead.

Employment

Employer: _____

Company Address: _____

Position Title: _____

Company Phone Number: _____ Email Address: _____

Duration of Employment with Current Employer: _____

Supervisor Name: _____

Supervisor Email and Phone Number: _____

What do you consider to be your best skill or career achievement to date?

Community Involvement

Please list Garland-based service opportunities or organizations with which you currently volunteer.

Please list Garland-based service opportunities or organizations with which you currently hold a leadership position.

Please list other service and/or professional development activities you have participated with currently or within the past five years.



 Garland Chamber of Commerce

Leadership Garland

Mission: Effectively equip leaders, and then send them out to lead.

About the Candidate

Why are you applying for Leadership Garland? _____

What do you expect to gain from Leadership Garland? _____

How would you expect to apply your previous response in leading within your company and/or community? _____

What do you see as a current challenge in the Garland community, and how would you address it? _____

What do you see as an opportunity in the Garland community, and how would you pursue it? _____

How would your colleagues describe you? _____

How did you hear about the Leadership Garland program? _____

About the Leadership Garland Program

Please initial each statement.

___ Leadership Garland requires an intense commitment of time and attention. Retreat and SIMSOC are mandatory for program participation, and all program days are critical to gaining the full value as a participant. A moderate amount of additional time outside of scheduled classes will be required.

___ Tuition for Leadership Garland is \$1,200 per participant. The full balance must be paid prior to program orientation and is not eligible for refund.

___ Attendance at the September two-day Retreat and April SIMSOC are mandatory due to the importance in establishing focus and team building. Failure to attend these days in full would immediately lead to dismissal with no refund of tuition (*see calendar for details*).



Mission: Effectively equip leaders, and then send them out to lead.

___ Participants are permitted no more than 12 hours of excused absence in order to graduate from the class. Participants missing more than 12 hours of class time may be considered for dismissal by the Steering Committee. Tuition will not be refunded.

___ Participants are expected to have cell phones silenced and put away during class time so they may give their full attention to guests, speakers, classmates and activities. Breaks will be provided for participants to check in on essential matters. It is recommended that participants set an expectation that they will be unavailable on class days except in case of emergency.

Disclosure:

Leadership Garland’s monthly programs involve a variety of components, often including trips to different locations at which individual and group activities or tours will occur. Because of the activities involved and the locations visited, a risk exists and must be assumed by each participant that he or she may suffer physical or emotional injury. To assist Leadership Garland in providing a safe experience, participants are asked to provide us with information regarding any limitations, conditions or disabilities you may have that could affect your safety or the safety of class situations. Please be aware that Day 1 of the mandatory Retreat is conducted on a ropes course with a number of high elements. Participation in this physically demanding portion of the day is “Challenge by Choice.”

Should you have any limitations you’d like the Committee to be aware of, please list them here:

Release of Liability:

___ I have read and understand the disclosure statement above. I understand that Leadership Garland’s program may be physically or emotionally demanding. I recognize the inherent risks of injury or disability inherent in my participation in Leadership Garland’s program and I assume the risk of injury that could result from any of the class activities.

___ I RELEASE LEADERSHIP GARLAND, THE GARLAND CHAMBER OF COMMERCE, ITS STAFF MEMBERS, OFFICERS, DIRECTORS, REPRESENTATIVES, AGENTS AND AFFILIATES FROM ALL LIABILITY FOR ANY INJURY (INCLUDING, BUT NOT LIMITED TO, PERMANENT AND FATAL INJURY) TO ME AND OR DAMAGES TO OR LOSS OF MY PROPERTY RESULTING FROM MY PARTICIPATION IN THE LEADERSHIP GARLAND PROGRAM AND ACCEPT ALL RESPONSIBILITY FOR MY PERSONAL SAFETY.

Leadership Garland, a division of the Garland Chamber of Commerce is a community-based organization dedicated to effectively equipping leaders and then sending them out to lead. Participation in the organization’s programs is subject to the observance of the organization’s rules and procedures. Any participant or staff member who violates this Code is subject to removal from the program.



 Garland Chamber of Commerce

Leadership Garland

Mission: Effectively equip leaders, and then send them out to lead.

Leadership Garland Code of Conduct

- Be on time.
- Be an active participant, engage, ask questions.
- Respect staff members, volunteers, or other participants.
- Be responsible for your behavior.
- No possession or use of alcoholic beverages or illegal drugs during the Leadership Garland class time or reporting to the program while under the influence of drugs or alcohol.
- Do not conduct yourself in a way that is endangering to the life, safety, health or well-being of others.

___ I have read and understand Leadership Garland's Code of Conduct.

Recommendation and Support

All applicants for Leadership Garland are asked to obtain one letter of recommendation from an individual who can speak to your character, qualifications, and potential. This individual should be someone other than your employer. For example, someone you serve with in a community organization.

Full Name: _____

How are you associated with the individual? _____

Letters can be submitted by the applicant or can be sent by the reference directly to diane.whitlock@garlandchamber.com. Letters must be received by the application deadline.

Applicants for Leadership Garland must have the complete support of their business or organization as participation requires time away from daily responsibilities on a monthly basis. This individual will also be invited to attend Orientation with you. Please ask your direct supervisor to sign below.

Printed Name: _____

Signature: _____

Check this box if you are self-employed. Please print your name and sign above.



Mission: Effectively equip leaders, and then send them out to lead.

Leadership Garland Class 43 Calendar

Event	Day	Date	Time
Orientation Reception	Thursday	Aug. 24	4 p.m.– 5:30 p.m.
*Retreat – Day One	Friday	Sept. 22	8 a.m. – 8 p.m.
*Retreat – Day Two	Saturday	Sept. 23	9 a.m. – 2 p.m.
Leadership Skills Day	Thursday	Oct. 12	9 a.m. – 5 p.m.
Community Impact Day	Thursday	Nov. 3	9 a.m. – 5 p.m.
City of Garland Day	Tuesday	Dec. 5	**9 a.m. – 6:30 p.m.
Education Day	Thursday	Jan. 23	**9 a.m. – 6 p.m.
Chamber / Economic Development Day	Tuesday	Feb. 15	8 a.m. – 4 p.m.
Regional Day	Thursday	March 21	9 a.m. – 5 p.m.
*SIMSOC	Thursday	April 4	9 a.m. – 5 p.m.
State Government Day One	Tuesday	May 7	10 a.m. – 5 p.m.
State Government Day Two	Wednesday	May 8	8 a.m. – 4 p.m.
Community Impact Project			
Alternate Day <i>(Utilized in the event that a program day needs to be postponed)</i>	Thursday	May 16	9 a.m. – 5 p.m.
Graduation Celebration	Thursday	May 23	4 p.m.– 6 p.m.


*These program days are **MANDATORY** – All participants must attend the full 2-day retreat and SIMSOC as they are essential to establishing focus and team building. Persons accepted to Class 43 who do not attend the Retreat in full will be asked to delay participation until the next year’s class. If SIMSOC is missed, the participant will be required to make it up prior to receiving a diploma.

**At the conclusion of City of Garland Day and Education Day, the class typically has dinner with the respective bodies of leadership, which causes the length of the day to be extended. Participation in one Council and one Board meeting is required during class participation. You may choose to fill that requirement on the program day with your classmates.

Class members must miss less than 12 hours of class time throughout the program year to be eligible to graduate with the class. A detailed attendance policy will be provided during Orientation.

The Community Impact Project demonstrates the focus on and necessity of Garland leaders assisting in community vitality at every level. A minimum of 8 hours must be dedicated to the service project over the course of the year by each class member. These hours are outside of structured class time. Additional information will be provided on Community Impact Day.



 Garland Chamber of Commerce

Leadership Garland

Mission: Effectively equip leaders, and then send them out to lead.

Financial Assistance

Two partial tuition scholarships may be awarded at the discretion of the Leadership Garland Steering Committee. To be eligible for a scholarship, applicants must fulfill one of the following categories.

- Director of a Local Non-Profit Agency / Charity Organization
- Teacher or Principal in a Local Educational Institution
- Small Business Owner (20 employees or fewer)

For scholarship consideration, applicants should include a letter of request to the Steering Committee with their application.

Should you be ineligible for a scholarship and still need assistance, the Chamber can offer a scheduled payment plan so the full tuition amount is not collected in a single lump sum.

I would like to be considered for a scholarship and have included a letter requesting such.

I would like more information about a tuition payment plan.

Confirmation of Application

Should I be accepted into the upcoming Leadership Garland class, I agree to the following commitments:

I have the support of my employer for my participation.

I will be able to attend the monthly sessions with Retreat and SIMSOC being mandatory.

I understand the requirements of the program's attendance and cell phone policies.

Priority will be given to applicants who have demonstrated leadership potential or ability in organizations or activities related to the betterment of Garland. Persons who are, at the time of participant selection, publicly elected officials are not eligible. Family members cannot be participants in the same class. Prior non-acceptance of an applicant does not affect consideration for selection.

Signing acknowledges the acceptance of and adherence to the attendance policy and the schedule of events for the year. All applications must be received by Friday, June 30 at 2 p.m. If there are questions not covered by the application or Chamber website, please contact the Chamber of Commerce staff member: Diane Whitlock at diane.whitlock@garlandchamber.com.

Printed Name: _____

Signature: _____ Date: _____